

**Eaton Town Council Regular Board Meeting Minutes,
Tuesday, December 10th, 2024 at 6:00 pm**

Town of Eaton Office Building, 35 Cedar Street, Morrisville, New York, there were present:

- Joseph Wicks, Supervisor
- Jeff Golley, Councilmember
- Dave Verne, Councilmember - Absent
- Stephen Dickerson, Councilmember - Absent
- Jean Hilts, Councilmember
- Dean Curtis, - Town Clerk
- Pam Locke, Deputy Town Clerk
- Larry Phillips, - Highway Superintendent
- Amy Will, - Bookkeeper

Also present: Jean Neidhardt, Caroline Wilson, Corinne Banker, Rick Gorton, Todd Szewczyk,

Call to order & Welcome: The Meeting opened at 6:00 pm with the Pledge of Allegiance.

PUBLIC COMMENT (5 min):

Corinne Banker – Spoke of complaints against their farm

Jean Neidhardt brought more information regarding the low frequency noise and vibrations, with documentation from Ag & Markets and would like the Town to hire a Noise Control/Sound Engineer to come out and the cost is estimated at \$8k She would like the Study to be performed at night.

Rick Gorton – voiced his concerns about not being part of the Community View Apartments Fire inspections, with no communication from our Codes Department.

REGULAR MONTHLY MEETING:

CODES OFFICER REPORT:

**Town of Eaton
Codes Officer Report
11/01/2024 - 11/30/2024**

Type	Date	Comment	Name	Fee
Variance	11/04/2024	5345 Paddleford New Deck	Monaghan, Larry	175.00
Special Permit	11/12/2024	Non Domesticated Animals	Lewis, Heidi	175.00
Special Permit	11/14/2024	Non Domesticated Animals	Baker, Kayla & Jason	175.00
Sub Division	11/21/2024	2373 Bradley Brook Rd	Coe, Derek	175.00
Building Permit	11/04/2024	#71-24 Fence 4768 Route 26	Goglia, Mike	50.00

Building Permit	11/06/2024	Additional Permit Fee	Verizon Cell Tow	25.00
Building Permit	11/14/2024	#40-24 Pool Permit	Betts, Jacquelyn	110.00
Building Permit	11/27/2024	54-24 24x24 Gar 4855 Westc	Marra, Mike	286.40
Building Permit Ren	11/12/2024	#54-22 4224 Rt 26 6 Bed Hse	Seitz, Warren	50.00
Generator Permit	11/06/2024	5098 West Road	Gifford, Joy	110.00
		Total		\$1,331.40

November 22nd both Larry Cesario and Dean Curtis attended CEO and BSI training at the Franklin in Rome

Self-Study: Overview of 19 NYCRR Part 1208	*Online Completed 11/27/2024
Self-Study Course: Inspection, Testing, and Maintenance Records – Alarms, Smoke Movement, and Life Safety	*Online Completed 11/25/2024
Self-Study Course: Inspection, Testing & Maintenance Records-Fire Extinguishing Systems & Equipment	*Online Completed 11/25/2024
Self-Study Course: Exterior Requirements of the Property Maintenance Code and Fire Code	*Online Completed 11/25/2024

TOWN CLERKS REPORT:

- Tax collection info sent to county
- Legal notice to go to Oneida Daily Dispatch December 16th , website posted
- All Dogs Renewal Licenses have been paid, Now following up on Complaints we have several that need appearance tickets
- Bank Reconciliations are up to date, Clerk Bills paid 12/2/2024 for November
- 2025 Sample Tax Bill

TOWN CLERK'S MONTHLY REPORT

TOWN OF EATON, NEW YORK

NOVEMBER, 2024

TO THE SUPERVISOR:

Pursuant to Section 27, Subd I of the Town Law, I hereby make the following statement of all fees and moneys received by me in connection with my office during the month stated above, excepting only such fees and moneys the application and payment of which are otherwise provided for by Law:

A1255		
	13 DECALS	100.64
		<hr/>
	24 LANDFILL TICKETS	18.00
		<hr/>

3 MARRIAGE CERTIFIED CPY 30.00

TOTAL TOWN CLERK FEES 148.64

A1603

25 DEATH CERTIFIED COPIES 250.00

TOTAL A1603 250.00

A2544

8 DOG LICENSES 90.50

TOTAL A2544 90.50

B2110

1 VARIANCE 175.00

TOTAL B2110 175.00

B2115

2 SPECIAL PERMIT 350.00

1 SUBDIVISION FEES 175.00

TOTAL B2115 525.00

B2555

4 BUILDING PERMIT 471.40

1 BUILDING PERMIT RENEWAL 50.00

1 GENERATOR 110.00

TOTAL B2555 631.40

TOWN CLERK'S MONTHLY REPORT

NOVEMBER, 2024 page

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DISBURSEMENTS

PAID TO SUPERVISOR FOR GENERAL FUND	489.14
PAID TO SUPERVISOR FOR PART TOWN FUND	1,331.40
PAID TO NYS DEC FOR DECALS	1,778.36
PAID TO NYS ANIMAL POPULATION CONTROL PROGRAM	20.00
PAID TO DEPT OF SOLID WASTE & SANITATION FOR LANDFILL	462.00
TOTAL DISBURSEMENTS	4,080.90

DECEMBER 2, 2024

SUPERVISOR

RESOLUTION 2024- 128 : Approval of Minutes – 11/12/2024

On a motion of Councilmember Hilts, seconded by Councilmember Golley, the following resolution was: ADOPTED: Ayes: 3, Nays: 0
 Resolved that the minutes for November 12th, 2024 be approved

HIGHWAY REPORT:

- F550 Dump truck RFP also included under New Business
- Jeff Davis’s Retirement also included under New Business
- Fuel Bids also included under New Business

SUPERVISOR REPORT:

- Town Park update, subdivision is finalized.
- Cochran Advisors Town of Eaton vision plan started, presentation will be in January

RESOLUTION 2024- 129 : Approval of December 10th, 2024 Supervisor Report

On a motion of Councilmember Golley, seconded by Councilmember Hilts, the following resolution was: ADOPTED: Ayes: 3, Nays: 0
 Resolved that the Supervisor Report Submitted on December 10th, 2024 is accepted and approved

OLD BUSINESS:

NEW BUSINESS:

- **C&S Engineers Inc. professional consulting services proposal - TABLED**

RESOLUTION 2024- 88 : C&S Engineers Inc. professional consulting services proposal :

On a motion of Councilmember _____, seconded by Councilmember _____, the following resolution was:
ADOPTED: Ayes: , Nays: 0

Resolved that Authorization be given to the Town Supervisor approve the proposal with further authorization for the Supervisor to execute the proposal

- **Patriot Burial Marker - TABLED**

RESOLUTION 2024- 121 : Place a Patriot Burial marker at the Eaton Farm Cemetery :

On a motion of Councilmember _____, seconded by Councilmember _____, the following resolution was: ADOPTED: Ayes: , Nays: 0

Resolved that the Board grant authorization for a Patriot Burial marker be placed in honor of Jonathan Bates/Baits, a Revolutionary War veteran buried at an Eaton Farm cemetery from the Pomeroy Foundation along with its gps location where donated sign will be placed.

- **Introduction of local law 1-2025 A Local Law Amending Article 1 of Chapter 170 of the Town of Eaton to Amend the Income Limit of the Senior Tax Exemption.**

RESOLUTION 2024- 130 : Introduction of local law 1-2025 A Local Law Amending Article 1 of Chapter 170 of the Town of Eaton to Amend the Income Limit of the Senior Tax Exemption:

On a motion of Councilmember Golley, seconded by Councilmember Hilts, the following resolution was: ADOPTED: Ayes: 3, Nays: 0

Resolved that A Local Law Amending Article 1 of Chapter 170 of the Town of Eaton to Amend the Income Limit of the Senior Tax Exemption

**TOWN OF EATON
TOWN BOARD RESOLUTION NO. 2024-130**

December 10, 2024

TOWN OF EATON LOCAL LAW NO. 1 OF 2025

(“A Local Law Amending Article 1 of Chapter 170 of the Town of Eaton Code”)

Councilmember Golley introduced proposed Local Law No. 1-2025, relating to Article 1, “Senior Citizen Exemption”, of Chapter 170, “Taxation” of the Town of Eaton Code, which provides a tax exemption on real property which is owned by certain persons with limited income who are 65 years of age or older, and made the following motion, which was seconded by Councilmember Hilts:

WHEREAS, Volume 6 N.Y.C.R.R., Section 617 of the Regulations relating to Article 8 of the New York State Environmental Conservation Law, requires that as early as possible an involved agency shall make a determination whether a given action is subject to the aforementioned law; and

WHEREAS, no other agency has the legal authority or jurisdiction to approve or directly undertake the enactment of a local law in the Town of Eaton, such that there are no other involved agencies within the meaning of the New York State Environmental Quality Review Act (SEQRA) with respect to the proposed enactment of said Local Law, with the result that the Town Board shall act as lead agency in this matter; and

WHEREAS, the adoption of said Local Law is an unlisted action for purposes of environmental review under SEQRA; and

WHEREAS, the Town Board has determined that a short environmental assessment form (EAF) shall be required in connection with this matter; and

WHEREAS, said EAF has been prepared and has been reviewed by the Town Board; and

WHEREAS, the Town Board has considered the adoption of said Local Law, has considered the criteria contained in 6 N.Y.C.R.R. Part 617.7 and has compared the impacts which may be reasonably expected to result from the adoption of said Local Law against said criteria.

NOW, THEREFORE, BE IT

RESOLVED AND DETERMINED that the Town Board has determined this action shall have no significant adverse impact on the environment; that, accordingly, an environmental impact statement (EIS) shall not be required; and that this resolution shall constitute a negative declaration under SEQRA; and it is further;

RESOLVED AND DETERMINED that the Town Board shall conduct a public hearing as to the enactment of proposed Local Law No. 1-2025 at the Town Hall located at 35 Cedar Street, Morrisville, New York 13408 on January 14, 2025, at 6:10 p.m., or as soon thereafter as the matter can be heard, at which time all persons interested in the subject shall be heard.

The question of the adoption of the foregoing resolution was duly put to a vote and upon roll call, the vote was as follows:

David Verne	Councilor	Voted	Absent
Jean Hilts	Councilor	Voted	Yes
Stephen Dickerson	Councilor	Voted	Absent
Jeff Golley	Councilor	Voted	Yes
Joseph Wicks	Supervisor	Voted	Yes

The foregoing resolution was thereupon declared duly adopted. Ad # NY01325990 Oneida Daily Dispatch

• Retirement of Jeffrey Davis

RESOLUTION 2024- 131 : Authorizing Payment of Benefits Upon Retirement of Jeffrey Davis:

On a motion of Councilmember Golley, seconded by Councilmember Hilts, the following resolution was: ADOPTED: Ayes: 3, Nays: 0

Resolved that the Town of Eaton Council hereby establishes and confirms the following payments and benefits will be made and extended to Jeffrey Davis upon and after his retirement from employment with the Town, which amounts shall be reduced by the amount of any vacation and/or sick leave time taken between the date of this resolution and the effective date of retirement:

1. Upon his retirement, he will be paid an amount equal to his effective calculated hourly rate multiplied by the number of hours of all unused vacation time earned and accrued as of December 30, 2024 in the total amount not to exceed \$600.93.

**RESOLUTION NO. 2024-131
OF THE TOWN OF EATON COUNCIL**

**A RESOLUTION AUTHORIZING PAYMENT OF BENEFITS
UPON RETIREMENT OF JEFFREY DAVIS**

WHEREAS, the Town of Eaton Heavy Equipment Operator, Jeffrey Davis, has advised the Town Council of his intention to retire effective December 30, 2024; and

WHEREAS, this Council deems it prudent to memorialize the payments and benefits due to Mr. Davis upon his retirement.

NOW THEREFORE BE IT RESOLVED, that the Town of Eaton Council hereby establishes and confirms the following payments and benefits will be made and extended to Jeffrey Davis upon and after his retirement from employment with the Town, which amounts shall be reduced by the amount of any vacation and/or sick leave time taken between the date of this resolution and the effective date of retirement:

- 2. Upon his retirement, he will be paid an amount equal to his effective calculated hourly rate multiplied by the number of hours of all unused vacation time earned and accrued as of December 30, 2024 in the total amount not to exceed \$600.93.

- **Shred/Destroy Expired Abstracts, Banking, Financials and Monthly Reports**

RESOLUTION 2024- 132 : Shred/Destroy Expired Abstracts, Banking, Financials and Monthly Reports:

On a motion of Councilmember Hilts, seconded by Councilmember Golley, the following resolution was: ADOPTED: Ayes: 3, Nays: 0

Resolved that Town Board Authorize Town Clerk to Shred/Destroy Expired Abstracts, Banking, Financials and Monthly Reports, etc., per the NYS LGS-1 as described in attached document.

- **Comp Alliance/Workers Comp Renewal**

RESOLUTION 2024- 133 : Workers Compensation Contribution 1/1/2025 – 12/31/2027 renewal:

On a motion of Councilmember Golley, seconded by Councilmember Hilts, the following resolution was: ADOPTED: Ayes: 3, Nays: 0

Resolved that Authorization be given to Supervisor Wicks to approve the proposed renewal Funding Contributions from January 1st, 2025 thru December 31st, 2027 and Authorization for Supervisor Wicks to Sign said agreement.

- **Issuance of Request for Proposals for Used Snow Plow/Dump Truck**

RESOLUTION 2024- 134 : Request for Proposals :

On a motion of Councilmember Golley, seconded by Councilmember Hilts, the following resolution was: ADOPTED: Ayes: 3, Nays: 0

Resolved that Authorization be given for request for proposals for used snow plow/dump truck

**TOWN OF EATON
REQUEST FOR PROPOSALS FOR
USED SNOWPLOW/DUMP TRUCK**

PLEASE TAKE NOTICE that the Town Council of the Town of Eaton, Madison County, NY is soliciting proposals from qualified vendors for one (1) used snowplow/dump truck for use by the Town of Eaton Highway Department.

Specifications and conditions may be obtained at the office of the Town Clerk, 35 Cedar Street, Morrisville, NY, during normal business hours, by emailing the Town Clerk at eatonclerk@cnyemail.com, or on our website at www.townofeaton.com. Proposals must be submitted by 12:00 p.m. on January 14, 2025, at which time proposals will be opened and read aloud.

The Town Council of the Town of Eaton reserves the right to reject any or all proposals, to waive any informalities or to accept a proposal which, in its judgment, best serves the interest of the Town of Eaton. AD – NY01326050 Oneida Daily Dispatch

- Fuel Bids - Fuel Oil & Diesel Fuel Bid Resolution
- Bid Posted Oneida Daily Dispatch November 14th, 2024 Affidavit 2662925:
- Sealed Bid opening: December 10th, 2024, 12:00 pm
- FUEL BIDS: Opening of Fuel Oil/Diesel Fuel Bids & Resolution to Select Successful Bidder Superintendent Larry Phillips proficiently opened the bids and read them aloud. Two bids were received: Broedel Fuel Group and Buell Fuels. Bids are posted on website and originals on file with Town Clerk

RESOLUTION 2024- 135 : Fuel Bid for 2025 :

On a motion of Councilmember Hilts, seconded by Councilmember Golley, the following resolution was: ADOPTED: Ayes: 3, Nays: 0

Resolved that the Town Board grant authority to Superintendent Phillips to award the 2025 Oil/Diesel Fuel Bid to Broedel.

- 2025 Western Star

RESOLUTION 2024- 136 : Authorization for down payment to Tracey Rd Equip.:

On a motion of Councilmember Golley, seconded by Councilmember Hilts, the following resolution was: ADOPTED: Ayes: 3, Nays: 0

Resolved that the Board grant Authorization to issue down payment to Tracey Road Equipment, Inc. in the amount of \$210,000 for the 2025 Western Star

- ARPA

RESOLUTION 2024- 137 : ARPA:

On a motion of Councilmember Golley, seconded by Councilmember Hilts, the following resolution was: ADOPTED: Ayes: 3, Nays: 0

Resolved that Town Board authorize salaries and payroll expenses for General B (Town Outside Village) and Highway DA (Townwide) for the payroll period ending 12/6/24 to be paid from American Rescue Plan Act Funds,

- Budget Transfers

RESOLUTION 2024- 138 : November 2024 Budget Transfers:

On a motion of Councilmember Hilts, seconded by Councilmember Golley, the following resolution was: ADOPTED: Ayes: 3, Nays: 0

Resolved that the Board grant authority to Supervisor Wicks to move monies within 2024 Budget to keep all lines in balance

Budget Transfers for December 2024

<u>Appropriation Over Budget</u>	<u>Amount</u>	<u>Transfer from</u>
A1110.4 (Justice Contractual)	\$56.00	A1990.4 (Contingency)
A1410.4 (Town Clerk Contractual)	\$100.00	A1990.4 (Contingency)
A5010.4 (Hgwty Superintendent Contractual)	\$320.00	A1990.4 (Contingency)

- **ARPA Transfers**

RESOLUTION 2024- 139 : November 2024 ARPA Funds Transfers:

On a motion of Councilmember Golley, seconded by Councilmember Hilts, the following resolution was: ADOPTED: Ayes: 3, Nays: 0

Resolved that the Board grant authority to Supervisor Wicks to move monies from 2024 Budget Resolution to Appropriate ARPA funds

To allocate American Rescue Plan Act funds

Account	Subsidiary Account	Debit	Credit
A522 Expenditures		\$16,892.90	
A3510.1 Dog Control Personal Svc	\$344.68		
A1410.1 Town Clerk Personal Svc	\$3,065.18		
A1410.101 Deputy Clerk Personal Svc	\$703.24		
A1355.1 Assessor Personal Svc	\$2,142.30		
A1620.1 Buildings Personal Svc	\$229.19		
A1110.1 Justice Personal Svc	\$1,115.10		
A1110.102 Court Clerk Personal Svc	\$651.02		
A1220.1 Supervisor Personal Svc	\$701.52		
A13401 Budget Personal Svc	\$104.14		
A5010.1 Hwy Super Personal Svc	\$5,464.36		
A1220.101 Supervisor Clerk Personal Svc	\$1,106.86		
A9050.8 EB Unemployment Ins	\$69.80		
A9030.8 EB Social Security	\$1,195.51		
A200 Cash			\$16,892.90
A688 Other Liabilities		\$16,892.90	
A980 Revenues			\$16,892.90
A4089 Federal Aid, Other	\$16,892.90		

Audit and approval of Bills

- **PAY THE BILLS:**

RESOLUTION 2024- 140 : Audit of Claims for Abstract 12 for 2024 dates.

On a motion of Councilmember Golley, seconded by Councilmember Hilts, the following resolution was: ADOPTED: Ayes: 3, Nays: 0

Resolved that the bills contained on Abstract #12 have been reviewed by the Town Board and are authorized for payment in the following amounts:

Abstract 12 – 2024

General A Fund	No.	173	through	196	\$12,038.29
General B Fund Part Town	No.	49	Through	53	\$1,902.64
General H – Capital Machine	No.		Through		
Street Lighting SL	No.	12	through	12	\$ 625.00
Highway Fund Townwide DA	No.	86	through	96	\$15,285.85
Highway Fund Part Town DB	No.	41	Through	41	\$ 756.86
			Total		\$ 30,608.64

ADJOURNMENT:

With no further business to bring before the Board, on a motion of Councilmember Hilts, seconded by Councilmember Golley, the meeting was adjourned at 6:39 p.m. Carried unanimously.

Respectfully Submitted, Dean Curtis, Town Clerk/Tax Collector