

**Eaton Town Council Regular Board Meeting Minutes,  
Tuesday, November 12<sup>th</sup>, 2024 at 6:00 pm**

**Town of Eaton Office Building, 35 Cedar Street, Morrisville, New York, there were present:**

- Joseph Wicks, Supervisor
- Jeff Golley, Councilmember - Absent
- Dave Verne, Councilmember
- Stephen Dickerson, Councilmember
- Jean Hilts, Councilmember
- Dean Curtis, - Town Clerk
- Pam Locke, Deputy Town Clerk
- Larry Phillips, - Highway Superintendent
- Amy Will, - Bookkeeper

**Also present:** Carol Borg, James Kallmerten, Jean Neidhardt, Kaaren Arrington, Caroline Wilson, Michael Bischoff, Corinne & Bill Banker, Celeste Amaral, Don Bigelow, Todd Szewczyk, Andrew Migonis, Aiden Bodley

**Call to order & Welcome:** The Meeting opened at 6:02 pm with the Pledge of Allegiance.

**PUBLIC COMMENT (5 min):**

Corinne & Bill Banker – Invited anyone from the Town of Eaton interested to visit their farm anytime

Jean Neidhardt brought more information regarding the low frequency noise and vibrations, Supervisor wicks informed the Public that our Town Attorney is working with Ag & Markets on their findings and will report back once we receive the information.

Carol Borg – brought information from Cortland County regarding Septic System Maintenance Workshops and is working with Steve Lorriane to get this type of program for Madison County and may need Town of Eaton support.

Andrew Migonis – voiced his concerns for not having a permit needed within the Town of Eaton

**REGULAR MONTHLY MEETING:**

**RESOLUTION 2024- 109 : Open the public hearing 2025 Budget**

On a motion of Councilmember Verne, seconded by Councilmember Hilts, the following resolution was: ADOPTED: Ayes: 4, Nays: 0

Resolved that Town Board recess the Regular Town Board Meeting and open the Public Hearing at 6:19 p.m.

Supervisor Wicks reviewed the Budget with Council.

**RESOLUTION 2024- 110 : Close the public hearing**

On a motion of Councilmember Dickerson, seconded by Councilmember Verne, the following resolution was: ADOPTED: Ayes: 4, Nays: 0

With all persons being heard for or against, Resolved that the public hearing be closed at 6:21 p.m. and continue with the Regular Scheduled Town Board Meeting.

**REGULAR MONTHLY MEETING:**

**CODES OFFICER REPORT:**

**Town of Eaton  
Codes Officer Report  
10/01/2024 - 10/31/2024**

Type	Date	Comment	Name	Fee
Building Permit	10/08/2024	#58-24 8X12 Deck	Saluja, Marion	184.40
Variance	10/09/2024	14x30 Rustic Garage	Chapman, Ken	175.00
Boundary Line Chng	10/24/2024	Eaton Brook Reservoir	Malsch, Mike	50.00
Building Permit	10/01/2024	#51-24 14x73 Manu Home	Duffy, Richard	485.50
Building Permit	10/02/2024	#60-24 10x20 Shed 4993 Res	Boyle, Tracy	140.00
Building Permit	10/07/2024	#61-24 3000 Roberts Rd	Perry, Darren	2010.85
Building Permit	10/15/2024	#28-24 2 Bd House/Sept	Cope, Darin	1165.00
Building Permit	10/23/2024	#64-24 Roof for Deck	Marland, Chuck	129.20
Building Permit	10/23/2024	#65-24 24x24 Shed	Harrington, Will	226.40
Building Permit	10/24/2024	#66-24 Hamilton Hill Rd	Verizon Cell Tow	1070.00
Building Permit	10/30/2024	#50-24 24x24 Garage	Pourteus, Jeff	346.40
Building Permit	10/30/2024	#69-24 14x66 Man Hm	Shantal, Arnold	482.50
Building Permit	10/31/2024	#70-24 HVAV 3747 White	Reed, Marsha	110.00
Building Permit Ren	10/01/2024	#36-23 3 Bed Hs & Septic	Ashcraft, Jordan	50.00
Building Permit Ren	10/08/2024	#37-20 4668 Westcott	Conrad, Gilbert	50.00
Building Permit Ren	10/23/2024	#25-23 4684 Route 20 Colvin, Anita	Underwood, Elaine	50.00
Building Permit Ren	10/23/2024	#48-23 6126 Route 20 Bouc	Erie Enterprises	50.00
Building Permit Ren	10/28/2024	#45-23 4026 Camp Rd	Clarey, James	50.00
		<b>Total</b>		<b>\$6,825.25</b>

**TOWN CLERKS REPORT:**

Review minutes of October 8<sup>th</sup>, 2024 Regular Town Board Meeting  
 Will no longer sell Landfill Punch Cards at the Town Office as of 12/31/2024  
 DEC giving Agents permission for \$1.00 print fee

**TOWN CLERK'S MONTHLY REPORT**

TOWN OF EATON, NEW YORK

OCTOBER, 2024

TO THE SUPERVISOR:

Pursuant to Section 27, Subd 1 of the Town Law, I hereby make the following statement of all fees and moneys received by me in connection with my office during the month stated above, excepting only such fees and moneys the application and payment of which are otherwise provided for by Law:

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A1255			
	<u>19</u>	DECALS	<u>69.26</u>
	<u>2</u>	MARRIAGE LICENSES NO. 24008 TO 24009	<u>35.00</u>
	<u>15</u>	LANDFILL TICKETS	<u>11.25</u>
	<u>6</u>	MARRIAGE CERTIFIED CPY	<u>60.00</u>
		<b>TOTAL TOWN CLERK FEES</b>	<b>175.51</b>
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A1603			
	<u>62</u>	DEATH CERTIFIED COPIES	<u>620.00</u>
		<b>TOTAL A1603</b>	<b>620.00</b>
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A2544			
	<u>19</u>	DOG LICENSES	<u>197.00</u>
		<b>TOTAL A2544</b>	<b>197.00</b>
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B2110			
	<u>2</u>	VARIANCE	<u>359.40</u>
		<b>TOTAL B2110</b>	<b>359.40</b>
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B2115			
	<u>1</u>	BOUNDRY LINE CHANGE	<u>50.00</u>
		<b>TOTAL B2115</b>	<b>50.00</b>
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B2555			
	<u>10</u>	BUILDING PERMIT	<u>6,165.85</u>
	<u>5</u>	BUILDING PERMIT RENEWAL	<u>250.00</u>
		<b>TOTAL B2555</b>	<b>6,415.85</b>

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**DISBURSEMENTS**

PAID TO SUPERVISOR FOR GENERAL FUND	<u>992.51</u>
PAID TO SUPERVISOR FOR PART TOWN FUND	<u>6,825.25</u>
PAID TO NYS DEC FOR DECALS	<u>1,185.74</u>
PAID TO NYS ANIMAL POPULATION CONTROL PROGRAM	<u>35.00</u>
PAID TO NYS HEALTH DEPT FOR MARRIAGE LICENSES	<u>45.00</u>
PAID TO DEPT OF SOLID WASTE & SANITATION FOR LANDFILL	<u>288.75</u>
<b>TOTAL DISBURSEMENTS</b>	<b>9,372.25</b>

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**RESOLUTION 2024- 111 : Approval of Minutes – 10/08/2024**

On a motion of Councilmember Hilts, seconded by Councilmember Verne, the following resolution was: ADOPTED: Ayes: 4, Nays: 0  
Resolved that the minutes for October 8<sup>th</sup>, 2024 be approved

**HIGHWAY REPORT:**

- Howlett Rd Completed
- Sand delivery is complete

**SUPERVISOR REPORT:**

- Town Park grant and subdivision update
- Madison County leadership training brief

**RESOLUTION 2024- 112 : Approval of November 12<sup>th</sup>, 2024 Supervisor Report**

On a motion of Councilmember Verne, seconded by Councilmember Dickerson, the following resolution was: ADOPTED: Ayes: 4, Nays: 0  
Resolved that the Supervisor Report Submitted on November 12<sup>th</sup>, 2024 is accepted and approved

**OLD BUSINESS:**

**NEW BUSINESS:**

- Adopt 2025 Town Budget

**RESOLUTION 2024- 113 : Adoption of 2025 Town of Eaton Budget:**

On a motion of Councilmember Hilts, seconded by Councilmember Dickerson, the following resolution was: ADOPTED: Ayes: 4, Nays: 0  
Resolved that Town of Eaton Town Board approve and adopt the 2025 Town Budget.

**Roll Call:** DV - Yes, JG - Absent, SW - Yes, SD - Yes, JH - Yes

**TOWN OF EATON  
RESOLUTION NO. 2024 - 113  
OF THE TOWN OF EATON COUNCIL**

**ADOPTION OF THE 2025 FINAL BUDGET**

**WHEREAS**, the Town of Eaton Town Board has met and considered the Preliminary Budget including the Eaton and Morrisville Fire district budgets for the fiscal year beginning January 1, 2025, and on November 12, 2024 conducted a public hearing, as required by Town Law, Article 8, § 108; and

**NOW, THEREFORE, BE IT RESOLVED**, that the 2025 Preliminary Budget including the Eaton and Morrisville Fire district budgets as changed, altered and revised is hereby adopted as the FINAL Budget of the Town of Eaton for the fiscal year beginning January 1, 2025.

**Roll call:**

The question of the enactment of the foregoing was duly put to a vote and upon roll call, the vote was as follows:

<b>Stephen Dickerson</b>	<b>Councilmember</b>	<b>Voted</b>	<b>Yes</b>
<b>Jean Hilts</b>	<b>Councilmember</b>	<b>Voted</b>	<b>Yes</b>
<b>David Verne</b>	<b>Councilmember</b>	<b>Voted</b>	<b>Yes</b>
<b>Jeffrey Golley</b>	<b>Councilmember</b>	<b>Absent</b>	<b>Absent</b>
<b>Joseph Wicks</b>	<b>Supervisor</b>	<b>Voted</b>	<b>Yes</b>

The foregoing Resolution was thereupon declared duly adopted.

**Supervisor Wicks declared Resolution No. 113 adopted.**

\*2025 Final Budget posted online at [https://www.townofeaton.com/sites/default/files/fileattachments/administration/page/2265/2025\\_adopted\\_budget\\_toe.pdf](https://www.townofeaton.com/sites/default/files/fileattachments/administration/page/2265/2025_adopted_budget_toe.pdf)

- **Reappoint John Vaughn to Town of Eaton BAR**

**RESOLUTION 2024- 114 : Reappoint John Vaughn to Town of Eaton BAR:**

On a motion of Councilmember Verne, seconded by Councilmember Hilts, the following resolution was: ADOPTED: Ayes: 4, Nays: 0

Resolved that Town of Eaton Town Board reappoint John Vaughn to Town of Eaton Board of Assessment Review term 10/01/2024 – 09/30/2029

- **Advertise 2025 Fuel Bids**

**RESOLUTION 2024 - 115 : 2025 Fuel Bids**

On a motion of Councilmember Verne, seconded by Councilmember Dickerson, the following resolution was: ADOPTED: Ayes: 4, Nays: 0

Resolved that the Town of Eaton advertise for 2025 fuel Bids. Affidavit 2662925/NY0103599 in Oneida Daily Dispatch.

- **Payment to Morrisville-Eaton Central School District for Real Property**

**RESOLUTION 2024 - 116 : Payment for MECSD for Real Property:**

On a motion of Councilmember Verne, seconded by Councilmember Hilts, the following resolution was: ADOPTED: Ayes: 4, Nays: 0

Resolved that the Town Board of the Town of Eaton having previously approved its acceptance of title to the Property, being a portion of parcel number 123.7-1-7, consisting of approximately 6.5 +/- acres of land located on Eaton Street in the Village of Morrisville, upon the terms and conditions set forth in the Real Estate Contract, does hereby authorize payment to the Morrisville-Eaton Central School District in the amount of One Dollar (\$1.00).

**TOWN OF EATON  
RESOLUTION NO. 2024 - 116  
OF THE TOWN OF EATON COUNCIL**

**RESOLUTION TO APPROVE PAYMENT TO MORRISVILLE-EATON CENTRAL SCHOOL DISTRICT FOR REAL PROPERTY**

**WHEREAS**, the Board of Education of the Morrisville-Eaton Central School District (the “District”) has approved the transfer of District property located on Eaton Street in the Village of Morrisville, County of Madison, and State of New York, being a portion of tax parcel number 123.7-1-7 consisting of approximately 6.5 ± acres of land of the total 9.11 ± acres of the tax parcel (the “Property”), to the Town of Eaton for parkland purposes; and

**WHEREAS**, the Town of Eaton desires to acquire the Property for the construction and operation of a Town park benefitting the community in accordance with terms and conditions set forth in the Real Estate Contract, as executed by the parties; and

**WHEREAS**, as required by the Real Estate Contract, the Town Board does hereby desire to pay the District One Dollar (\$1.00) as consideration for the Property.

**NOW, THEREFORE, BE IT RESOLVED**, that the Town Board of the Town of Eaton having previously approved its acceptance of title to the Property, being a portion of parcel number 123.7-1-7, consisting of approximately 6.5 +/- acres of land located on Eaton Street in the Village of Morrisville, upon the terms and conditions set forth in the Real Estate Contract, does hereby authorize payment to the Morrisville-Eaton Central School District in the amount of One Dollar (\$1.00).

- **Town Park Subdivision**

**RESOLUTION 2024 - 117 : Town Park Subdivision:**

On a motion of Councilmember Dickerson, seconded by Councilmember Verne, the following resolution was: ADOPTED: Ayes: 4, Nays: 0

Resolved that the Town of Eaton give authorization for the Supervisor to submit a subdivision application to the Village of Morrisville for property located on Eaton Street, Morrisville, with further authorization for payment of the required application fee of \$35.00

- **Modifying the amount paid to Full Time Employees who opt out of Town of Eaton sponsored Health Insurance Plans**

**RESOLUTION 2024 - 118 : Modifying the amount paid to Full Time Employees who opt out of Town of Eaton sponsored Health Insurance Plans:**

On a motion of Councilmember Hilts, seconded by Councilmember Dickerson, the following resolution was: ADOPTED: Ayes: 4, Nays: 0

Resolved that Town Council offer full time employees who are entitled to Town sponsored health insurance benefits who choose not to participate will be compensated in the amount of \$167.00 per month, effective January 1, 2024. Such payment is made annually, typically in the month of December, or at the time of a qualified employee’s resignation or retirement.

**TOWN OF EATON  
RESOLUTION NO 2024 - 118  
OF THE TOWN OF EATON COUNCIL**

**A RESOLUTION MODIFYING THE AMOUNT PAID TO FULL TIME EMPLOYEES WHO OPT OUT OF TOWN OF EATON SPONSORED HEALTH INSURANCE PLANS**

**WHEREAS**, on April 8, 2010 the Town Council adopted an “Opt Out Plan for the Town of Eaton”, and

**WHEREAS**, this “Opt Out Plan for the Town of Eaton” compensates full time employees in the amount of \$50.00 per month who are entitled to Town sponsored health insurance benefits and choose not to participate; and

**WHEREAS**, the 2024 Town of Eaton operating budgets were amended to increase the compensation amount.

**NOW, THEREFORE, IT IS HEREBY**

**RESOLVED**, by the Town Council that full time employees who are entitled to Town sponsored health insurance benefits who choose not to participate will be compensated in the amount of \$167.00 per month, effective January 1, 2024. Such payment is made annually, typically in the month of December, or at the time of a qualified employee’s resignation or retirement.

**AND IT IS HEREBY FURTHER RESOLVED**, that all actions of Town officers and employees, and all payments made to any employee, made prior to the date of adoption of this resolution, but which are in conformance with the policies and procedures stated herein, are hereby ratified and approved.

- Village of Morrisville Snow & Ice Removal

**RESOLUTION 2024 - 119 : Renew agreement with Village of Morrisville for Snow & Ice Removal**

On a motion of Councilmember Verne, seconded by Councilmember Dickerson, the following resolution was: ADOPTED: Ayes: 4, Nays: 0

Resolved that Town Board of The Town of Eaton approve the Village of Morrisville and The Town of Eaton for Snow & Ice removal Contract for 2024-2025 Season, with authorization for Supervisor Wicks and Highway Superintendent Phillips to sign said Contract.

- Renewal of Town of Eaton Workers Compensation Coverage

**RESOLUTION 2024- 120 : Renewal of Town of Eaton Workers Compensation Coverage:**

On a motion of Councilmember Hilts, seconded by Councilmember Verne, the following resolution was: ADOPTED: Ayes: 4, Nays: 0

Resolved that Town Board approves the renewal of Town of Eaton Workers Compensation Coverage with Assured Partners dba ENV starting January 1<sup>st</sup>, 2025 – December 31<sup>st</sup>, 2027 and give authorization to Town Supervisor to sign said agreement.

- Patriot Burial Marker - **TABLED**

**RESOLUTION 2024- 121 : Place a Patriot Burial marker at the Eaton Farm Cemetery :**

On a motion of Councilmember \_\_\_\_\_, seconded by Councilmember \_\_\_\_\_, the following resolution was: ADOPTED: Ayes: 4, Nays: 0

Resolved that the Board grant authorization for a Patriot Burial marker be placed in honor of Jonathan Bates/Baits, a Revolutionary War veteran buried at an Eaton Farm cemetery from the Pomeroy Foundation along with its gps location where donated sign will be placed.

- Budget Transfers

**RESOLUTION 2024- 122 : October 2024 Budget Transfers :**

On a motion of Councilmember Dickerson, seconded by Councilmember Hilts, the following resolution was: ADOPTED: Ayes: 4, Nays: 0

Resolved that the Board grant authority to Supervisor Wicks to move monies within 2024 Budget to keep all lines in balance

**Budget Transfers for November 2024**

<u>Appropriation Over Budget</u>	<u>Amount</u>	<u>Transfer from</u>
A1110.4 (Justice Contractual)	\$12.00	A1990.4 (Contingency)
A1410.4 (Town Clerk Contractual)	\$100.00	A1990.4 (Contingency)
A5010.4 (HgwY Superintendent Contractual)	\$50.00	A1990.4 (Contingency)
DB9050.8 (Unemployment Insurance)	\$25.00	DB9010.8 (State Retirement)



- **ARPA Transfers**

**RESOLUTION 2024- 123 : October 2024 ARPA Funds Transfers:**

On a motion of Councilmember Verne, seconded by Councilmember Dickerson, the following resolution was: ADOPTED: Ayes: 4, Nays: 0

Resolved that the Board grant authority to Supervisor Wicks to move monies from 2024 Budget Resolution to Appropriate ARPA funds

**To allocate American Rescue Plan Act funds**

Account	Subsidiary Account	Debit	Credit
A522 Expenditures		\$17,957.27	
A3510.1 Dog Control Personal Svc	\$344.68		
A1410.1 Town Clerk Personal Svc	\$3,065.18		
A1410.101 Deputy Clerk Personal Svc	\$703.24		
A1355.1 Assessor Personal Svc	\$2,142.30		
A1620.1 Buildings Personal Svc	\$305.58		
A1110.1 Justice Personal Svc	\$1,115.10		
A1110.102 Court Clerk Personal Svc	\$651.02		
A1220.1 Supervisor Personal Svc	\$701.52		
A13401 Budget Personal Svc	\$104.14		
A5010.1 Hwy Super Personal Svc	\$5,464.36		
A1220.101 Supervisor Clerk Personal Svc	\$1,106.86		
A9050.8 EB Unemployment Ins	\$105.68		
A9030.8 EB Social Security	\$1,201.36		
A1220.4 Supervisor Contractual	\$900.00		
A7110.4 Parks Contractual	\$46.25		
A200 Cash			\$17,957.27
A688 Other Liabilities		\$17,957.27	
A980 Revenues			\$17,957.27
A4089 Federal Aid, Other	\$17,957.27		

- **Opt out of Selling Landfill Tickets for Madison County Dept. of Solid Waste**

**RESOLUTION 2024- 124 : Audit of Claims for Abstract 11 for 2024 dates.**

On a motion of Councilmember Verne, seconded by Councilmember Hilts, the following resolution was: ADOPTED: Ayes: 4, Nays: 0

Resolved that Town of Eaton Town Board opted to discontinue selling Madison County Land Fill punch cards after December 31<sup>st</sup>, 2024.

Audit and approval of Bills

- **PAY THE BILLS:**

**RESOLUTION 2024- 125 : Audit of Claims for Abstract 11 for 2024 dates.**

On a motion of Councilmember Hilts, seconded by Councilmember Verne, the following resolution was: ADOPTED: Ayes: 4, Nays: 0

Resolved that the bills contained on Abstract #11 have been reviewed by the Town Board and are authorized for payment in the following amounts:

**Abstract 11 – 2024**

General A Fund	No.	160	through	172	\$2,726.09
General B Fund Part Town	No.	44	Through	48	\$2,128.53
General H – Capital Machine	No.		Through		
Street Lighting SL	No.	11	through	11	\$ 887.18
Highway Fund Townwide DA	No.	78	through	85	\$3,428.38
Highway Fund Part Town DB	No.	33	Through	40	\$29,667.04
			<b>Total</b>		<b>\$ 38,837.22</b>

**EXECUTIVE SESSION**

**RESOLUTION 2024- 126 : Executive Session**

On a motion of Councilmember Verne, seconded by Councilmember Dickerson, the following resolution was: ADOPTED: Ayes: 4, Nays: 0

Resolved that this Board move into an Executive Session for 1. F. employment at 6:40 p.m.

**RESOLUTION 2024- 127 : Return to Regular Session**

On a motion of Councilmember Hilts, seconded by Councilmember Verne, the following resolution was: ADOPTED: Ayes: 4, Nays: 0

Resolved that the Board return to regular session at 6:53 p.m.

No Action was taken during the Executive Session

**ADJOURNMENT:**

With no further business, on a motion of Councilmember Hilts, seconded by Councilmember Dickerson, the meeting was adjourned at 6:54 p.m. Carried unanimously.

Respectfully Submitted, Dean Curtis, Town Clerk/Tax Collector