

**Eaton Town Council Regular Board Meeting Minutes,  
Tuesday, June 11<sup>th</sup>, 2024 at 6:00 pm**

**Town of Eaton Office Building, 35 Cedar Street, Morrisville, New York, there were present:**

Joseph Wicks, Supervisor  
Jeff Golley, Councilmember – Absent  
Dave Verne, Councilmember  
Stephen Dickerson, Councilmember - Absent  
Jean Hilts, Councilmember  
Dean Curtis, Town Clerk  
Pam Locke, Deputy Town Clerk  
Larry Phillips, Highway Superintendent  
Amy Will, Bookkeeper

**Also present:** Patrick Carey, Margaret Rashford, Carol Borg, Danielle Papelino, Megan Dooley, Kathy Roher, Charlene Bush, Andrea Klipp, James Lloyd, Oscar Crandall

**Call to order & Welcome:** The Meeting opened at 6:00 pm with the Pledge of Allegiance.

**PUBLIC COMMENT (5 min):**

Patrick Carey - stated he is fine with the speed limit on Westcott Rd.

Margaret Rashford - ask for additional info regarding the Windmills, Supervisor Wicks provided an update.

Carol Borg – provided the Town Board a copy of the Analysis of Water Quality in Bradley Brook Reservoir with insights from Hatch Lake. The report was prepared by Upstate Freshwater Institute. would like to see a Watershed Management plan for the Town of Eaton similar to Town of Nelson, and would like to revisit and view the Speed Study done on Route 26 and have it reduced.

**REGULAR MONTHLY MEETING:**

**CODES OFFICER REPORT:**

Town of Eaton Code Complaints, Order to Remedy for Each Month now on File with Town Clerk and will be available upon request.

Places of Assembly list is being updated routinely from list provided by Assessors Office, Our current files and from list provided by Planning and Zoning Secretary. Once this list is completed All places of Assembly, Business's and Multi Family Dwellings will be consolidated and updates to Fire/Building Safety Inspections monitored and reported.

**Town of Eaton  
Codes Officer Report  
05/01/2024 - 05/31/2024**

Type	Date	Comment	Name	Fee
Building Permit	5/01/2024	#14-24 12x18 covered porch	Windhausen, Ron & Laura	\$314.00
Building Permit	5/06/2024	#18-24 35' x 15.5' pool permit	Nettleton, Joshua	110.00
Building Permit	5/14/2024	#15-24 12' x 20' Shed	Blasier, Justin	\$146.00
Building Permit	5/30/2024	#20-24 10' x 20' Shed	Klish, Robert	\$140.00
Building Permit	5/31/2024	#17-24 10' x 32' Front Deck	Fallon, Dana	\$218.00
Building Permit	5/31/2024	#22-24 Remove/Replace Roof	Taylor, Brenda	\$284.00
Building Permit Renewal	5/21/2024	#18-23 Building House	Mchugh, Patrick & Dawn	\$50.00
Building Permit Renewal	5/29/2024	#39-21 2311 Cookshore Rd	Wunderlich, Chris	\$50.00
Building Permit Renewal	5/30/2024	#09-23 4826 St Rt 26	Maciag Jr, Henry	\$50.00
Septic Permit	5/02/2024	#16-24 5057 Westcott Rd	Marvin, Scott	\$110.00
		<b>Total</b>		<b>\$1,472.00</b>

**TOWN CLERKS REPORT:**

**TOWN CLERK'S MONTHLY REPORT**

TOWN OF EATON, NEW YORK

MAY, 2024

**TO THE SUPERVISOR:**

Pursuant to Section 27, Subd 1 of the Town Law, I hereby make the following statement of all fees and moneys received by me in connection with my office during the month stated above, excepting only such fees and moneys the application and payment of which are otherwise provided for by Law:

A1255	<u>9</u>	DECALS	<u>14.47</u>
	<u>21</u>	LANDFILL TICKETS	<u>15.75</u>
	<u>4</u>	MARRIAGE CERTIFIED CPY	<u>40.00</u>
TOTAL TOWN CLERK FEES			70.22
<hr/>			
A1550	<u>2</u>	DOG REDEMPTION	<u>35.00</u>
TOTAL A1550			35.00
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A1603	<u>23</u>	DEATH CERTIFIED COPIES	<u>230.00</u>
	<u>1</u>	VITAL COPIES/GENEALOGY	<u>22.00</u>
TOTAL A1603			252.00
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A2544	<u>69</u>	DOG LICENSES	<u>511.00</u>
TOTAL A2544			511.00
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B2110	<u>1</u>	VARIANCE	<u>175.00</u>
TOTAL B2110			175.00
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B2115	<u>2</u>	SPECIAL PERMIT	<u>350.00</u>
TOTAL B2115			350.00
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B2555	<u>6</u>	BUILDING PERMIT	<u>1,212.00</u>
	<u>3</u>	BUILDING PERMIT RENEWAL	<u>150.00</u>
	<u>1</u>	SEPTIC PERMIT	<u>110.00</u>
TOTAL B2555			1,472.00

TOWN CLERK'S MONTHLY REPORT

MAY, 2024

DISBURSEMENTS

PAID TO SUPERVISOR FOR GENERAL FUND	<u>868.22</u>
PAID TO SUPERVISOR FOR PART TOWN FUND	<u>1,997.00</u>
PAID TO NYS DEC FOR DECALS	<u>247.53</u>
PAID TO NYS ANIMAL POPULATION CONTROL PROGRAM	<u>89.00</u>
PAID TO DEPT OF SOLID WASTE & SANITATION FOR LANDFILL	<u>404.25</u>
TOTAL DISBURSEMENTS	3,606.00

- .gov Madison County Still working on
- All Dog licenses Mailed out by May 31<sup>st</sup>
- Dog licensing prices – see agenda packet on neighboring Towns pricing
- Tent Permit – 2020 International Fire Code Chapter 31, Section 3101 - 3105
- Noise Permit – Local Law #1 – 2002
- Fireworks Commercial/Personal
- Cemeteries – definitions and Municipality responsibilities
- DEC going to Plain Paper
- Handicap Placards – changing our language in our law or removing entirely

Review minutes of May 14<sup>th</sup>, 2024 Regular Town Board Meeting

**RESOLUTION 2024- 59 : Approval of Minutes – 05/14/2024**

On a motion of Councilmember Verne, seconded by Councilmember Hilts, the following resolution was:

ADOPTED: Ayes: 3, Nays: 0

Resolved that the minutes for May 14<sup>th</sup>, 2024 be approved

**HIGHWAY REPORT:**

- Paved all of English Ave
- Working with DEC to get a permit for Culvert on Howlett Rd
- Crow Hill – Tractor Never raised Discs causing damage to road, Terry Mosher is aware and will cover the costs to repair Crow Hill Rd.
- 2020 Western Star – see New Business

**SUPERVISOR REPORT:**

- Clean up day was success – filled 1- 30' and 1- 40' while dedicating a 3<sup>rd</sup> for just tires. In the past the Town used 7 dumpsters, discussion for possible repeat in the Fall.
- Library – Grand Reopening and New Historical Room dedicated to Deb Clark was a success
- Councilmember Golley and Supervisor Wicks attended the Madison County Emergency Management Training
- Park Update after Town Board Meeting at 7:00 pm
- Siding work will begin at the Town Office Building Wednesday June 19<sup>th</sup>
- Architect brought in plan for addition to building for file room/conference room, discussion of adding another exit door to courtroom
- Looking at Grants for assistance on new plans for Town Office Building

**RESOLUTION 2024- 60 : Approval of June 11<sup>th</sup>, 2024 Supervisor Report**

On a motion of Councilmember Hilts, seconded by Councilmember Verne, the following resolution was:

ADOPTED: Ayes: 3, Nays: 0

Resolved that the Supervisor Report Submitted on June 11<sup>th</sup>, 2024 is accepted and approved

**OLD BUSINESS: N/A**

**NEW BUSINESS:**

- **Pro Housing Community Designation**

**RESOLUTION 2024- 61 : Pro Housing Community Designation:**

On a motion of Councilmember Hilts, seconded by Councilmember Verne, the following resolution was:  
ADOPTED: Ayes: 3, Nays: 0

Resolved that Authorization be given to the Town Supervisor to sign and submit a letter of intent and subsequently apply for the Pro Housing Community designation in order for the Town of Eaton to be able to apply for certain NYS ESD grants, like NY Forward and DRI.

- **Morrisville Auxillary Corporation use of Land for Boy State**

**RESOLUTION 2024- 62 : Authorizing Morrisville Auxiliary Corp to utilize land for American Legion Boys State Conference:**

On a motion of Councilmember Verne, seconded by Councilmember Hilts, the following resolution was:  
ADOPTED: Ayes: 3, Nays: 0

Resolved that the Town of Eaton Board Authorized Morrisville Auxiliary Corporation to utilize land recently transferred from the MECS District to the Town of Eaton from June 28, 2024 through July 3, 2024 for the American Legion Boys State conference

- **2020 Western Star**

**RESOLUTION 2024- 63 : 2020 Western Star:**

On a motion of Councilmember Verne, seconded by Councilmember Hilts, the following resolution was:  
ADOPTED: Ayes: 3, Nays: 0

Resolved that authorization be given to Town Bookkeeper to make the debt service payment for the 2020 Western Star in the amount of \$26,591.88 in advance of audit.

**RESOLUTION 2024- 64 : June 2024 ARPA Funds Transfers:**

On a motion of Councilmember Hilts, seconded by Councilmember Verne, the following resolution was:  
ADOPTED: Ayes: 3, Nays: 0

Resolved that the Board grant authority to Supervisor Wicks to move monies from 2024 Budget Resolution to Appropriate ARPA funds

**To allocate American Rescue Plan Act funds**

Account	Subsidiary Account	Debit	Credit
A522 Expenditures		\$14,248.50	
A1620.2 Buildings Equipment	\$13,763.50		
A7110.4 Parks Contractual	\$485.00		
A200 Cash			\$14,248.50
Account	Subsidiary Account	Debit	Credit
A688 Other Liabilities		\$14,248.50	
A980 Revenues			\$14,248.50
A4089 Federal Aid, Other	\$14,248.50		

**RESOLUTION 2024- 65 : June 2024 Budget Transfers :**

On a motion of Councilmember Hilts, seconded by Councilmember Verne, the following resolution was:  
 ADOPTED: Ayes: 3, Nays: 0  
 Resolved that the Board grant authority to Supervisor Wicks to move monies within 2024 Budget to keep all lines in balance

**Budget Transfers for June 2024**

<u>Appropriation Over Budget</u>	<u>Amount</u>	<u>Transfer from</u>
A1330.4 (Tax Collector Contractual)	\$200.00	A1990.4 (Contingency)
A1410.4 (Town Clerk Contractual)	\$400.00	A1990.4 (Contingency)

Audit and approval of Bills  
**PAY THE BILLS:**

**RESOLUTION 2024- 66 : Audit of Claims for Abstract 6 for 2024 dates.**

On a motion of Councilmember Verne, seconded by Councilmember Hilts, the following resolution was:  
 ADOPTED: Ayes: 3, Nays: 0  
 Resolved that the bills contained on Abstract #6 have been reviewed by the Town Board and are authorized for payment in the following amounts:

**Abstract 6 – 2024**

General A Fund	No.	82	through	95	\$ 4,234.54
General B Fund Part Town	No.	16	through	18	\$ 314.53
Street Lighting SL	No.	6	through	6	\$ 645.15
Highway Fund Townwide DA	No.	43	through	49	\$29,182.48
Highway Fund Part Town DB	No.	11	Through	14	\$17,141.43
			<b>Total</b>		<b>\$ 51,518.13</b>

**ADJOURNMENT:**

With no further business to bring before the Board, on a motion of Councilmember Hilts, seconded by Councilmember Verne, the meeting was adjourned at 6:57 p.m. Carried unanimously.

Respectfully Submitted, Dean Curtis, Town Clerk/Tax Collector