

At the Regular Meeting of the Town Council, Town of Eaton, held on July 11, 2023 at the Town Office Building, 35 Cedar Street, Morrisville, New York there were present:

Joseph Wicks, Supervisor
Dave Verne, Councilperson
Jeff Golley, Councilperson
Stephen Dickerson, Councilperson
Larry Phillips, Highway Superintendent
Dean Curtis, Town Clerk

Also present: Amy Will, Bookkeeper, Ken Masker, Celeste Amaral, Lake Association, Pam Locke, Steve McCarthy, Representative for ENV Insurance

The Meeting opened at 6:01 PM with the Pledge of Allegiance.

Councilperson Verne moved to accept the Minutes of the June 13th, 2023 regular Town Meeting. Second by Councilperson Golley. All ayes. Motion carried.

Councilperson Verne moved to accept the Minutes of the June 13th, 2023 Work Session Town Board. Second by Councilperson Golley. All ayes. Motion carried.

CODES OFFICER REPORT: (see attached Report)

TOWN CLERKS REPORT: (see attached Report), update on Cyber Security seminar

HIGHWAY REPORT: The Town of Eaton Highway Department has finished the paving projects for the 2023 year. The roads that were paved are ½ mile of Crow Hill Rd from State Route 20, Huntington Camp Rd, 1 mile from Pleasant Rd to the Dead End and .72 miles of Gulch Rd. Shoulders are scheduled to be put on the week of the 24th.

Stone and Oil is scheduled for the remainder of Crow Hill Rd the week of August 7th and we will be chip sealing the Cold mix on Leach Rd and South Rd that was paved last year. We will be bar patching Old County Rd the same week.

SUPERVISOR REPORT: (see attached Report)

Motion by Councilperson Golley to accept Supervisor Report. Second by Councilperson Verne. All ayes. Motion carried.

NEW BUSINESS:

1. Review of ENV Report. Motion by Councilperson Golley to accept ENV Proposal including payment of premium for Town Insurance for 2024. Second by Councilperson Dickerson. All ayes. Motion carried.
2. Review of Two quotations for the installation of an air handler at the Town Office were reviewed; Next Gen HVAC in the amount of \$14,000 and \$12,800 and Aaron Nourse Heating Services, LLC in the amount of \$16,000. After discussion, Councilperson Verne made a motion to accept the quote of Next Gen HVAC for installation of air handler in the amount of \$12,800, seconded by Councilperson Dickerson, All ayes. Motion carried.
3. Motion by Councilperson Golley authorizing to return \$42.95 to former employee, Eric Berry, for an overpayment of medical and dental contributions. Second by Councilperson Verne. All ayes. Motion carried.
4. Motion by Councilperson Golley authorizing the Town Clerk and Town Justice to purchase Quickbooks online for accounting purposes, with further authorization for the town credit card to be utilized for the respective monthly fee for said program, seconded by Councilperson Verne. All ayes. Motion carried.
5. Motion by Councilperson Verne to appoint Pam Locke to Deputy Town Clerk/Tax Collector/ Registrar in replacement of Deb Clark's position commencing immediately through December 31, 2023. Second by Councilperson Dickerson. All ayes. Motion carried.
6. Motion by Councilperson Verne to enroll Dean Curtis town clerk to enroll in the Town Insurance Medical/Dental Plan effective August 1st, 2023. Second by Councilperson Golley. All ayes. Motion carried.
7. Motion by Councilperson Golley granting authority to Supervisor Wicks to move monies from 2023 Budget second by Councilperson Verne. All ayes. Motion carried.

Budget Transfers for July 2023

<u>Appropriation Over Budget</u>	<u>Amount</u>	<u>Transfer from</u>
A1330.4 (Tax Collector Contractual)	\$200.00	A9010.8 (NYS Retirement)
A1920.4 (Municipal Assoc. Dues)	\$800.00	A9010.8 (NYS Retirement)

To allocate American Rescue Plan Act funds

Account	Subsidiary Account	Debit	Credit
A522 Expenditures		\$4,200.00	
A1620.4 Building Contractual	\$4,200.00		
A200 Cash			\$4,200.00
Account	Subsidiary Account	Debit	Credit
A688 Other Liabilities		\$4,200.00	
A980 Revenues			\$4,200.00
A4089 Federal Aid, Other	\$4,200.00		

8. Motion by Councilperson Verne authorizing the modification of the 2023 Town outside village DB budget Resolution 14-2023. Second by Councilperson Golley. All ayes. Motion carried.

**RESOLUTION NO. 14-2023
OF THE TOWN OF EATON COUNCIL**

A RESOLUTION AUTHORIZING THE MODIFICATION OF THE
2023 TOWN OUTSIDE VILLAGE (DB)
OPERATING BUDGET

WHEREAS, the Town of Eaton participates in the Consolidated Local Street and Highway Improvement Program (CHIPS) administered through the New York State Department of Transportation, and

WHEREAS, the Consolidated Local Street and Highway Improvement Program reimburses municipalities for its local cash expenditures made for highway-related capital projects, subject to specific requirements, and

WHEREAS, based on the New York State Department of Transportation’s CHIPS apportionment, the Town under budgeted the amount available to the municipality in the amount of \$144,401.80.

NOW, THEREFORE, IT IS HEREBY

RESOLVED, by the Town Council of the Town of Eaton that the 2023 Town Outside Village (DB) Operating Budget is hereby amended to modify revenue and expenditure budget lines DB3501 and DB5112.2 as follows:

Account No.	Description	Debit	Credit
DB3501	State Aid, Consolidated Highway Aid		\$144,401.80
DB5112.2	CHIPS Outlay	\$144,401.80	

Dated: July 11, 2023

PAY THE BILLS:

ABSTRACT 7-2023

General Vouchers numbered A-90-105 \$ 38,282.49; B’s 29-32 \$303.87; SL 7 \$484.63
Highway Vouchers numbered DA 50-55 \$ 1,607.01 DB 16-17 \$ 330,055.88

After review of Abstract 7-2023 Councilperson Golley moved to accept and pay the bills, second by Councilperson Dickerson. All ayes. Motion carried.

ADJOURNMENT:

With no further business to bring before the Board Councilperson Dickerson moved to adjourn the meeting. Second by Councilperson Verne. All ayes. Motion carried. Meeting adjourned at 7:02 PM.

Respectfully submitted, Dean Curtis, Town Clerk