**Town of Eaton Planning Board**

**Minutes of the Meeting**

**March 25, 2024**

At the regular meeting of the Town of Eaton Planning Board held on the 25th day of March 2024 at the Town of Eaton Office Building, Cedar Street, Morrisville, the following were:

 Present: Paul Rhyde Chairperson

 Michael Johnston Vice-Chairperson

 Denise Lodor-Morris Member

Aaron DeLand Member

James Crowell Member

Karen Jacobs Secretary

 Others Present: Larry Phillips Applicant

 Don Bigelow

Chairperson Rhyde opened the meeting at 7:02 p.m. followed by the Pledge of Allegiance. Board member Johnston made a motion to approve the minutes of the February 26, 2024 meeting as written. Board member Rhyde seconded. All ayes.

**7:00—** Larry Phillips, 3593 English Ave., Morrisville, NY 13408 applied for a special area permit to add a 24’ x 72’ addition larger than 1500 sq.ft. to an existing garage, located at 3593 English Ave. Tax map #: 124.-1-2

The meeting was opened at 7:05 p.m. The Madison County GML was not necessary. There were no prior communications. All persons present for or against were heard. Board member Rhyde made a motion to close the public hearing. Board member Johnston seconded. The public hearing was closed at 7:09 p.m.

Board member Lodor-Morris made a motion for a negative SEQR. Board member Johnston seconded. All ayes. Board member Lodor-Morris made a motion to approve approved the special permit as presented. Board member Rhyde seconded. All ayes. The applicant was advised to apply for a building permit with the Codes Enforcement Officer. The applicant has one year from the date of this notice to complete this permit process. Failure to do so will result in the applicant having to submit a new Planning Board application and begin the process again.

**Other Business**

A discussion was held regarding information received from the Town Attorney concerning cases in general. No action taken.

The May Planning Board meeting as scheduled will fall on Memorial Day. The Board voted to move this meeting to the 3rd Monday of the month: May 20th. The Town Clerk and others involved will be notified.

Board member Rhyde made a motion to adjourn the meeting, seconded by Board member Lodor-Morris. All ayes. The meeting was adjourned at 8:20 p.m.

 Respectfully submitted,

 Karen C. Jacobs, Secretary